

University Preparation School at CSU Channel Islands
1099 Bedford Drive Camarillo, CA 93010
Board of Directors Meeting
University Preparation Charter School at CSU Channel Islands

May 27, 2021

5:30-7:30

Virtual Via Zoom

AGENDA

This meeting will be by teleconference pursuant to Executive Orders N-25-20 and N-29-20.

The Board of Directors (“Board”) and employees of the University Preparation School at CSU Channel Islands shall meet via the Zoom meeting platform. Members of the public who wish to access this Board meeting may do so at:

You are invited to a Zoom webinar.

When: May 27, 2021 05:30 PM Pacific Time (US and Canada)

Topic: UPCS Board of Directors Meeting 5/27/21

Register in advance for this webinar:

https://zoom.us/webinar/register/WN_sZz_bOo9RT6-GAvpb2FmCA

After registering, you will receive a confirmation email containing information about joining the webinar.

Members of the public who wish to comment during the Board meeting may use the “raise hand” tool on the Zoom platform. Members of the public calling in will be given the opportunity to address the Board during the meeting. Individual comments will be limited to three (3) minutes. If an interpreter is needed for comments, they will be translated to English, and the time limit shall be six (6) minutes. The Board may limit the total time for public comment to a reasonable time.

The Board reserves the right to mute or remove a participant from the meeting if the participant unreasonably disrupts the Board meeting.

Access to Board Materials: A copy of the written materials which will be submitted to the Board may be reviewed by any interested persons on University Preparation Charter School’s website along with this agenda following the posting of the agenda at least 72 hours in advance of this meeting.

Disability Access: Requests for disability-related modifications or accommodations to participate in this public meeting should be made 24 hours prior to the meeting by calling email to cevans@pleasantvalleysd.org. All efforts will be made for reasonable accommodations. The agenda and public documents can be modified upon request as required by Section 202 of the Americans with Disabilities Act.

A. Call to Order (5:30-5:45)

B. Adoption of the Agenda

Moved by _____ Seconded by _____

Board Member	Aye	Nay	Abstain	Absent
Jeanne Adams				
Regina Carver				
Talya Drescher				
Marlo Hartsuyker				
Brian Sevier				
Jesús Torres				
Lindsay Walker				

C. Pledge of Allegiance

D. Roll Call Present Absent

Board Members

Jeanne Adams	_____	_____
Regina Carver	_____	_____
Talya Drescher	_____	_____
Marlo Hartsuyker	_____	_____
Brian Sevier	_____	_____
Jesús Torres	_____	_____
Lindsay Walker	_____	_____

Administration

Charmon Evans	_____	_____
Darlene Hale	_____	_____
Veronica Solorzano	_____	_____

E. Public Comments - This is a chance for any members of the public in attendance to speak to the Board on items not included on the agenda. Board members are limited in their response pursuant to the Brown Act requirements.

If you would like to make a public comment, you will need to raise your hand in zoom. You then will be called on by the board president.

F. Spotlight-Summer School-Jen Alargunsoro, Katie Phillippe, and Darlene Hale

G. Director's Report

H. Board Reports, Correspondence, and Communications

I. Advisory and Auxiliary Reports

- 1. **School Site Council**
- 2. **ELAC**
- 3. **Parent, Teacher, Student Association**

II. Regular Session

A. Consent Agenda (5:45-5:50)

All items on the Consent Agenda are to be approved as one motion unless a Board member requests separate action on a specific item. Each item approved shall be deemed to have been read in full and adopted as recommended.

- 1. **Minutes of the April 30, 2021 Board of Directors Meeting**
- 2. **New hires for the 2021-2022 school year**

Moved by _____ Seconded by _____

Board Member	Aye	Nay	Abstain	Absent
Jeanne Adams				
Regina Carver				
Talya Drescher				
Marlo Hartsuyker				
Brian Sevier				
Jesús Torres				
Lindsay Walker				

B. Items for Action, Discussion and or Information

- 1. **Topic/Agenda Item: Review and Approval of the April Financials (5:50-6:00)**

Personnel Involved: Lisa Boulos

Fiscal Implications:

Impact on School Mission, Vision or Goals, (If Any):

Options or Solutions (If applicable):

Director's Recommendation: The Executive Director recommends approval of the April Financials.

Charmon Evans

Executive Director

Moved by _____ Seconded by _____

Board Member	Aye	Nay	Abstain	Absent
Jeanne Adams				
Regina Carver				
Talya Drescher				
Marlo Hartsuyker				
Brian Sevier				
Jesús Torres				
Lindsay Walker				

2. Topic/Agenda Item: Review and Approval of the Expanded Learning Opportunity Grant, ELO (6:00-6:10)

Pursuant to Education Code Section 43522(e)(1), the Board will approve the Expanded Learning Opportunities Grant Plan, which is required on or before June 1, 2021. The plan includes how the funds will be used in accordance with EC section 42522(b) and how parents and school site staff were involved in the development of the plan. Within five days of adoption of the plan, VCOE will submit the plan to the California Department of Education.

Personnel Involved: Charmon Evans

Fiscal Implications:

Options or Solutions (If applicable):

Director’s Recommendation: The Executive Director recommends approval of the Expanded Learning Opportunity Grant, ELO

Charmon Evans
Executive Director

Moved by _____ Seconded by _____

Board Member	Aye	Nay	Abstain	Absent
Jeanne Adams				
Regina Carver				
Talya Drescher				
Marlo Hartsuyker				
Brian Sevier				
Jesús Torres				
Lindsay Walker				

3. Topic/Agenda Item: Review and Approval of Meg. Contract for the 2021-2022 school year (6:10-6:15)

Personnel Involved: Charmon Evans

Fiscal Implications: \$45,000

Options or Solutions (If applicable):

Director’s Recommendation: The Executive Director recommends approval of Meg. Contract for the 2021-2022 school year.

Charmon Evans
Executive Director

Moved by _____ Seconded by _____

Board Member	Aye	Nay	Abstain	Absent
Jeanne Adams				
Regina Carver				
Talya Drescher				
Marlo Hartsuyker				
Brian Sevier				
Jesús Torres				
Lindsay Walker				

4. **Topic/Agenda Item: Review and Approval of VCOE Agreements for the 2021-2022 School Year; Adapted Physical Education (APE) Specialist, Deaf/Hard of Hearing (DHH) Specialist, Orientation and Mobility Specialist, Occupational Therapy Services, Physical Therapy Specialist (6:15-6:20)**

Personnel Involved: Charmon Evans

Fiscal Implications:

Options or Solutions:

Director's Recommendation: The Executive Director recommends approval of the VCOE Agreements for the 2021-2022 School Year; Adapted Physical Education (APE) Specialist, Deaf/Hard of Hearing (DHH) Specialist, Orientation and Mobility Specialist, Occupational Therapy Services, Physical Therapy Specialist

Charmon Evans

Executive Director

Moved by _____ Seconded by _____

Board Member	Aye	Nay	Abstain	Absent
Jeanne Adams				
Regina Carver				
Talya Drescher				
Marlo Hartsuyker				
Brian Sevier				
Jesús Torres				
Lindsay Walker				

5. **Topic/Agenda Item: Review and Approval of Agreement with Empire Therapy & Family Services for the 2021-2022 school year (6:20-6:25)**
Personnel Involved: Charmon Evans
Fiscal Implications: \$64.00 per hour of individual and \$85.00 per hour of group direct services, not to exceed the total amount of \$48,000.
Options or Solutions (If applicable):
Director's Recommendation: The Executive Director recommends approval of the Agreement with Empire Therapy & Family Services Contract for the 2021-2022 school year.

Charmon Evans
 Executive Director

Moved by _____ Seconded by _____

Board Member	Aye	Nay	Abstain	Absent
Jeanne Adams				
Regina Carver				
Talya Drescher				
Marlo Hartsuyker				
Brian Sevier				
Jesús Torres				
Lindsay Walker				

6. **Topic/Agenda Item: Review and Approval of Second Step Social/Emotional Curriculum K-5 for the 2021-2022 school year (6:25-6:30)**
Personnel Involved: Charmon Evans
Fiscal Implications: \$3554.50
Options or Solutions (If applicable):
Director's Recommendation: The Executive Director recommends approval of Second Step Social/Emotional Curriculum K-5 for the 2021-2022 school year.

Charmon Evans
 Executive Director

Moved by _____ Seconded by _____

Board Member	Aye	Nay	Abstain	Absent
Jeanne Adams				
Regina Carver				
Talya Drescher				
Marlo Hartsuyker				
Brian Sevier				
Jesús Torres				
Lindsay Walker				

7. **Topic/Agenda Item: Review and Approval of the Consulting Agreement with Ricky Robertson for the 2021-2022 school year (6:30-6:35)**
Personnel Involved: Charmon Evans
Fiscal Implications: \$24,498.20
Options or Solutions (If applicable):
Director’s Recommendation: The Executive Director recommends approval of the Consulting Agreement with Ricky Robertson for the 2021-2022 school year.

Charmon Evans
 Executive Director

Moved by _____ Seconded by _____

Board Member	Aye	Nay	Abstain	Absent
Jeanne Adams				
Regina Carver				
Talya Drescher				
Marlo Hartsuyker				
Brian Sevier				
Jesús Torres				
Lindsay Walker				

8. **Topic/Agenda Item: Review and Approval of the revised CPP, COVID-19 Prevention Plan (6:35-6:40)**
Personnel Involved: Charmon Evans
Fiscal Implications:
Options or Solutions (If applicable):
Director’s Recommendation: The Executive Director recommends approval of the revised CPP, COVID-19 Prevention Plan
 Charmon Evans
 Executive Director

Moved by _____ Seconded by _____

Board Member	Aye	Nay	Abstain	Absent
Jeanne Adams				
Regina Carver				
Talya Drescher				
Marlo Hartsuyker				
Brian Sevier				
Jesús Torres				
Lindsay Walker				

9. **Topic/Agenda Item: Review and Approval of purchasing new furniture in conjunction with the PVSD Bond (6:40-6:45)**
Personnel Involved: Charmon Evans
Fiscal Implications: \$250,000
Options or Solutions (If applicable):
Director's Recommendation: The Executive Director recommends approval of the purchase of new furniture, not to exceed \$250,000.

Charmon Evans
 Executive Director

Moved by _____ Seconded by _____

Board Member	Aye	Nay	Abstain	Absent
Jeanne Adams				
Regina Carver				
Talya Drescher				
Marlo Hartsuyker				
Brian Sevier				
Jesús Torres				
Lindsay Walker				

10. **Topic/Agenda Item: Review and Approval of additional Teacher Staff Development Day (6:45-6:50)**
Personnel Involved: Charmon Evans
Fiscal Implications: \$15,000
Options or Solutions (If applicable):
Director's Recommendation: The Executive Director recommends approval of additional teacher staff development day.

Charmon Evans
 Executive Director

Moved by _____ Seconded by _____

Board Member	Aye	Nay	Abstain	Absent
Jeanne Adams				
Regina Carver				
Talya Drescher				
Marlo Hartsuyker				
Brian Sevier				
Jesús Torres				
Lindsay Walker				

11. Topic/Agenda Item: Review and Approval of revised Calendar for the 2021-2022 school (6:50-6:55)

Personnel Involved: Charmon Evans

Fiscal Implications:

Options or Solutions (If applicable):

Director's Recommendation: The Executive Director recommends approval of the revised calendar for the 2021-2022 school year.

Charmon Evans
Executive Director

Moved by _____ Seconded by _____

Board Member	Aye	Nay	Abstain	Absent
Jeanne Adams				
Regina Carver				
Talya Drescher				
Marlo Hartsuyker				
Brian Sevier				
Jesús Torres				
Lindsay Walker				

12. Topic/Agenda Item: LCAP Update (6:55-7:10)

Personnel Involved: Charmon Evans

13. Topic/Agenda Item: Preschool Program 2020-2021 Self-Evaluation (7:10-7:15)

Personnel Involved: Charmon Evans

III. Board of Directors Announcements/Remarks

IV. Future Agenda Items: Next Meeting, June 25, 2021

V. Adjournment